

# Government Administration

Secure Storage With Quick Access

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Every day from Capitol Hill to state government to local townships, documents are created-presidential documents, court rulings, zoning regulations, public works, city bonds, taxation documents, permits, ordinances and more. Managing a growing number of files and records is an overwhelming task. Kardex Remstar offers a broad range of automated storage and retrieval systems designed to provide secure storage while allowing authorized workers to find the items they need quickly.

## Quick Access

It's not only important that documents are securely stored, but that they are quickly accessible to the authorized people that need them. Kardex Remstar systems allow authorized personnel quick access to files and items by either using a key to physically unlock the unit or entering an authorization code.

## GSA Contract Information

Multimedia Office Cabinets, Displays & Filing Systems, Powered Rotary Files (High Density Filing, Record Keeping Equipment). FSC Class: 7403  
- [Lektrevier ELF 115, 120, 125](#)  
- [Megamat Vertical Carousel](#)  
- [Shuttle Vertical Lift Module](#)  
50 Contiguous States & The District of Columbia

Our solutions:

## Secure File Storage

From digital transaction history to a physical locking door, minimum security to maximum security options are available to provide administrations the exact security they require. With Kardex Remstar systems, breaches in security are minimized and the possibility of lost files or items is considerably reduced.

## Increased Productivity

When access is authorized, the unit delivers the stored item directly to the operator; eliminating time spent walking and searching through rows of cabinets to find a specific file or item. Less walk and search time allows more time for other value added activities.

## Applications:

- Storage of files
- Archival storage
- Laundry storage
- Storage of:
  - Tickets/Traffic violations
  - Voter registration cards
  - Court documents
  - Marriage, hunting / fishing and other misc licenses
  - City/Town documents
  - City/Town maintenance supplies

## Lektriever Vertical Carousel

At the press of a button: document management saving space, time and costs.

The Lektriever Vertical Carousel provides high density storage for a variety of items including files, media, stationery, books, binders, uniforms, pathology slides, linens, and weapons. Carriers can be equipped with divided shelves, drawers, bins or totes to accommodate a variety of items. Operation is simple and user friendly: the Lektriever automatically rotates to present the required item to the operator with the press of a button.

Delivering stored items to an operator with the push of a button, virtually eliminates wasted walking, searching and bending activities to dramatically improve productivity by up to 160%. Stored items can be physically secured with a lockable door and optional software can be integrated to record each transaction, providing reports by user.

The capacity of the Lektriever vertical carousel is equivalent to at least 16 four drawer file cabinets and typically recovers up to 70% previously occupied floor space. Items are delivered at an ergonomic height, providing 100% accessibility. Units are available in a wide range of colors and finishes to match any office decor.

### Benefits At A Glance:

- Increased Storage Capacity
- Improved Security
- Space Savings
- Enhanced Ergonomics
- Sustainable Design



## Case Study: confidential file storage protects student records



### The Customer

The University of Richmond offers a blend of academic programs, featuring 108 majors, minors and concentrations. There are over 2,976 full-time undergraduate students attending the University of Richmond at any one time. Between senior graduations and freshman applications, the admissions office has over 6,500 files they need to keep immediately accessible to select staff while remaining confidential.

1

### Task definition

The University of Richmond was in need of a safe and secure work environment that occupied less floor space while increasing productivity.

2

### Solution

Two Lektriever Vertical Carousels with roll-out drawers.

3

### Advantages at a glance

- Increased productivity
- Improved ergonomics
- Reduced floor space by 50%

4

### Scope of delivery

- 2 Lektriever Vertical Carousels



## Life Cycle Management

### Life Cycle Management

We keep your logistics on the move. 24 hours a day, 7 days a week, in over 25 countries throughout the world. Life Cycle Management is the active management of the complete life cycles of Kardex Remstar storage and retrieval systems. Our service provides a secure basis for the long term, efficient operation and ensures sustainability and profitability. Life Cycle Management by Kardex Remstar comes in three practical packages.

### ESSENTIAL

Qualified dealer certified service technicians implement know-how to protect and maintain your machinery and equipment. The service included in this package sets the foundation for long term and efficient operation of your storage unit.

### PLUS

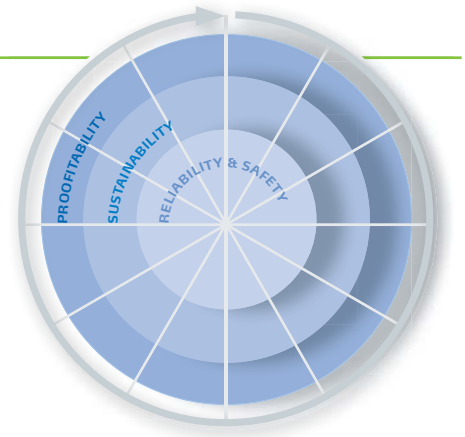
Besides maintenance, the key components of this service package include priority telephone support with 24/7 availability every day of the year and high-efficiency management of spare parts.

### EXTRA

Are you looking for something more? If so, the EXTRA Service package is the answer! Active maintenance management, move management, modification work plus training and regular software support combine to make this service package comprehensive.

### Service Products

- Safety Inspection
- Standby Service
- Telephone Support
- Maintenance



- Spare Parts
- Move Management
- Repairs
- Modifications
- Training
- Spare Part Packages

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