

Storage

FOR PROFESSIONAL SERVICES

CENTURY-OLD LAW FIRM INCORPORATES MOBILE IN NEW, UPSCALE OFFICES

Lathrop & Clark LLP, a 100 year-old law firm in Madison, Wisconsin, who specializes in several areas of public, private and business law, consolidated offices and moved into a new building. They needed to improve their storage methods and design a filing system that aesthetically blended into their new, upscale space.

"We wanted to be sure that we allocated enough space for all of our active files," said Colleen Dring, the law firm's office manager. "The firm gains 1,500 additional files each year and only periodically purges inactive files to an off-site warehouse that holds our archived files."

"The systems are ergonomically well designed and simple to operate with a push of a button."

— Colleen Dring,
Office Manager

She explained that they were looking for a system that was space efficient yet made files more easily accessible than with file cabinets or lateral files, which were previously used throughout the office.

They selected a Spacesaver Programmable Electric system with custom wood end panels to satisfy their requirements. The system's safety sweep, aisle entry sensors and a manual safety reset button provide user safety in the open access filing area.

"The filing systems had to be very easy to use so that anyone can find and access files," said Dring. "The mobile system does that for us very well." Although re-filing is done by a file technician, everyone in the firm participates in the locating and pulling of files. The mobile system is centrally located in the main hallway on the 3rd floor where the firm's 27 attorneys and 37 non-attorney staff can easily access the central filing area on a regular basis.



A programmable electric mobile system with custom wood end panels provide attractive, convenient storage for client files.

Solved



With open-access filing being an office standard, safety and ease-of-use were paramount when planning the filing area. "The systems are ergonomically well designed and simple to operate with a push of a button," commented Dring. " Even during *Take Your Child to Work Day*, which we have on a yearly basis, with the children naturally gravitating into the system, the safety features have proven reliable time and again."

"The system is pretty, it runs great and it holds an awful lot of files in a very small space."

— Colleen Dring,
Office Manager

When the space was built out, the firm had a goal of creating a non-threatening environment that projected a professional, yet homey feel. The offices were finished with rich oak wood details and the filing system was designed to enhance and blend into the environment. The system's face panels were custom built with raised wood panels in matching oak wood and finishes.

Dring has been happy with the performance of the system and the service they receive from the local representative. "The system runs great," she explained. "And we don't even have to think about the service aspect."

A maintenance contract provides the customer with regular preventative maintenance checks and cleaning. Technicians are completely proactive in scheduling their visits to troubleshoot any potential issues and ensure that the equipment is running at optimum performance levels.

"The system is pretty, it runs great and it holds an awful lot of files in a very small space," Dring enthusiastically expressed.



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business organization systems

The mobile system is centrally located in a main corridor so that all employees can access files.